



Navyug Vidhyabhavan Trust's
**C.K. Pithawalla Institute of Pharmaceutical
Science & Research, Surat**



GRIEVANCE REDRESSAL CELL

Objective:

- To address genuine problems and complaints of students whatever may be the nature of the problem.
- To take any complaint with utmost seriousness.
- To act on grievances in a responsible manner.
- To assure students that the complaint will be treated with sensitivity and confidentiality.

Mode of Action of Grievance Cell :

Step1: Complaint made by student(s) through any of the following --

- a) Use the specific boxes provided at institute which will be checked by the members on working Monday of every week .
- b) Approach the members of the cell in person .
- c) Express their grievances online by filling out the google form (at '**Complaint**' tab of CKPIPSR website)

Step2: All the complaints will be discussed in meeting among grievance cell committee members.

Step3: The necessary action will be taken as per guidelines after due approval from the head of the institution .

- ❖ Periodic Meeting is organised among committee members and as and when required from time to time .
- ❖ Committee members report to the head of the institution regarding grievances if any through mail or in person periodically and as and when required from time to time.

MEMBERS OF GRIEVANCE REDRESSAL CELL

NAME OF THE COMMITTEE MEMBER	DESIGNATION AND POSITION IN COMMITTEE	DEPARTMENT	CONTACT NUMBER	EMAIL ID	FAX NO
Dr. Gautam B. Sonara	Asst. Professor and Member	Pharmacognosy	9712028016	gautamsonara83@gmail.com	2612723999
Dr. Bhumika C. Desai	Asst. Professor And Member	Pharmaceutics	9879229825	bhumi26683@gmail.com	
Mr. Dipayan Tarafder	Asst. Professor And Member	Pharmacology	9909759524	deepsak1@gmail.com	
Mr. Yahya Moola Ali	Asst. Professor and Member	Pharmachemistry	9545142834	yahya.moolla93@gmail.com	
Name-Hiral Javantsinh Varachhiya	Asst. Professor and Member	Pharmaceutics	8347211678	hiral.varachhiya3024@gmail.com	

Principal